



WEDDINGS

121 Monument Circle | Indianapolis, IN 46204
317.761.7521 | info@columbia-club.org

Historical Elegance in the Heart of Downtown Indianapolis



The Columbia Club has been planning special events for Indianapolis members, friends and visitors for more than 125 years. It is perfect for small rehearsal dinners or large banquet receptions where a certain degree of sophistication and elegance are desired. Our Clubhouse features more than 20,000 square feet of indoor wedding and social space. We offer a seamless fusion of tradition and style, combined with a passion for uncompromising service, which creates an experience that is truly unforgettable.

The Club has three premier venues—Grand Lobby, Crystal Terrace and Stardust Ballroom—which are able to host ceremonies, cocktail hours and receptions; along with several smaller meeting rooms for rehearsal dinners and bridal party ready spaces. Each main venue overlooks downtown Indianapolis' Monument Circle, and boasts high ceilings, ornate chandeliers and original 1920s architectural features.

We invite you to work with our experienced wedding planning team to help coordinate the details of your special day. In addition, our culinary team will work with you to ensure a memorable time for you and your guests.

Our Cuisine

Our culinary team prides themselves on creating memorable food experiences. Menus are able to be customized and tailored to meet your personal preferences. For generations, the Columbia Club has enjoyed a reputation for exceptional fare, warm hospitality and unprecedented service standards.

Our Services

Prior to your event, your catering sales manager will work with you on details pertaining to custom menus, bar packages, room set up, décor, and a timeline of events. Clients also receive access to our network of local Indianapolis vendors, including wedding coordinators, photographers, and florists. Once the space has been contracted, your catering sales manager will meet with you to tailor your day to your style and preference.

Our Overnight Guest Rooms & Amenities

We pride ourselves on our all-inclusive services, from boutique overnight guest rooms, to fine-dining restaurants, to elite valet parking. We encourage our wedding clients to reserve an overnight room block for their guests, to have family and friends nearby for the wedding weekend celebrations. Our overnight guest rooms and dining amenities, along with our concierge services, create an exceptional wedding experience for guests and the happy couple.



WEDDING ADD-ONS & ADDITIONAL FEES

Service Fees

- Menu Tasting: \$150
- Wine or Champagne Pour with Dinner: \$100 includes two servers for one hour pouring service
Wine or champagne bottle pricing available through your catering sales manager
- Butler-Passed Hors d'oeuvre Service: \$100 includes two servers and one hour passing service
- Cake Cutting & Service: \$100
- Bar Setup: \$100 if bar tab is less than \$300
- Bar Cashiers Fee: \$100 for any cash bar service
- Sparkler Send-off: \$2.50 per person for sparklers and coordination of send-off
- Chef Attendant: \$100 Per Food Station
- Decorating Fee: \$250 for Club assistance with décor setup and teardown for wedding ceremony or reception

Club Wedding Décor and Equipment

- Silver or Gold Charger Plates	\$1 each
- Glass Charger Plates with Gold Beaded Edge	\$3 each
- Votive Candle Holders with Tea Lights	\$2 each
- Table Numbers & Frames (variety of styles)	\$3 each
- Large Gold Frame for Guest Seating List or Menu Sign (24" x 18")	\$10 each
- Easel	\$20 each
- Card Lantern for Gift Table	\$25 each
- Sterling Silver Candelabras	\$50 each
- Hurricane Globes	\$6 each
- Band/Performer Stage Risers 8 8ft. x 6ft. sections – 3-ft. in height 3 8ft. x 4ft. sections – 1ft. in height	\$100 per section
- Up-Lighting (variety of colors)	\$25 per light
- 60 inch Flat Screen TV	\$150 each
- Piano Rental Grand Lobby	\$300
Crystal Terrace	\$100
Stardust Foyer	\$100

*Please ask about our specialty linen options

*Any specialty linen, chairs and equipment orders must be arranged through your Columbia Club catering sales manager

Wedding Party-Ready Room Options

- Complimentary Meeting Room
- Overnight Guest Room or Suite (additional charge)
- Columbian Parlor (room #502) - \$250 per night

Valet Parking Options

- 51-100 Guest Package	\$550
- 101-150 Guest Package	\$750
- 151-200 Guest Package	\$950
- 201-250 Guest Package	\$1,150
- 251+ Guest Package	\$1,350



SATURDAY WEDDING PRICING & CAPACITIES

Grand Lobby Ceremony Only
\$3,000 Rental
200 Capacity / 250-300 if using Upper Mezzanine

Crystal Terrace & French Room Reception Only
\$8,500 Food & Beverage Minimum
180 Capacity

Crystal Terrace & French Room Ceremony and Reception
\$1,000 Rental & \$8,500 Food & Beverage Minimum
150 Capacity

Stardust Foyer & Ballroom Reception Only
\$12,000 Food & Beverage Minimum
250 Capacity

Please note pricing above does not reflect tax (9%) and service charge (20%).
Rental pricing is not subject to additional taxes or fees.

Please inquire about catering minimums for Friday and Sunday weddings.

Venues include tables, chairs, white bone china, stemwear, silverware, dance floor, floor-length tablecloths and cloth napkins (white, ivory or black).
Décor and other equipment are an additional fee.

Wedding clients who are not Club members, nor have a Club member sponsor, will be charged an additional \$1,000 Club usage fee.

Columbia Club Complimentary Wedding Inclusions

- Deluxe King Suite for couple on evening of wedding
- Bottle of house champagne for couple to share
(to be enjoyed during your wedding or in your suite following wedding)
- Decadent chocolate-covered strawberries in your suite



FRIDAY WEDDING PRICING & CAPACITIES

Grand Lobby Ceremony Only

\$3,000 Rental

200 Capacity / 250-300 if using Upper Mezzanine

Crystal Terrace & French Room Reception Only

\$6,500 Food & Beverage Minimum

180 Capacity

Crystal Terrace & French Room Ceremony and Reception

\$1,000 Rental & \$6,500 Food & Beverage Minimum

150 Capacity

Stardust Foyer & Ballroom Reception Only

\$10,000 Food & Beverage Minimum

250 Capacity

Please note pricing above does not reflect tax (9%) and service charge (20%).

Rental pricing is not subject to additional taxes or fees.

Please inquire about catering minimums for Friday and Sunday weddings.

Venues include tables, chairs, white bone china, stemwear, silverware, dance floor, floor-length tablecloths and cloth napkins (white, ivory or black).

Décor and other equipment are an additional fee.

Wedding clients who are not Club members, nor have a Club member sponsor, will be charged an additional \$1,000 Club usage fee.

Columbia Club Complimentary Wedding Inclusions

- Deluxe King Suite for couple on evening of wedding
- Bottle of house champagne for couple to share
(to be enjoyed during your wedding or in your suite following wedding)
- Decadent chocolate-covered strawberries in your suite



SUNDAY WEDDING PRICING & CAPACITIES

Grand Lobby Ceremony

\$3,000 Rental *Sunday ceremonies must be accompanied by a reception
200 Capacity / 250-300 if using Upper Mezzanine

Crystal Terrace & French Room Reception Only

\$10,000 Food & Beverage Minimum
180 Capacity

Crystal Terrace & French Room Ceremony & Reception

\$1,000 Rental & \$10,000 Food & Beverage Minimum
150 Capacity

Stardust Foyer & Ballroom Reception Only

\$10,000 Food & Beverage Minimum
250 Capacity

Please note pricing above does not reflect tax (9%) and service charge (20%).

Rental pricing is not subject to additional taxes or fees.

Please inquire about catering minimums for Friday and Sunday weddings.

Venues include tables, chairs, white bone china, stemwear, silverware, dance floor, floor-length tablecloths and cloth napkins (white, ivory or black).

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COLUMBIA CLUB TASTING POLICIES

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- Menu tastings are optional. Tastings can be scheduled on Tuesdays and Wednesdays at the Club, between 2:00pm and 6:00pm.
 - Tastings are \$150 in addition to your wedding balance. Payment is required at time of menu tasting.
 - Up to six guests may attend a tasting.
 - Clients are able to select four entrees and four sides for tasting.
 - Items not available for tasting are desserts, appetizers, prime rib, and select buffet and station items.
 - Tastings are scheduled four-six months prior to event date.
 - Final tasting guest count and meal selections are due two weeks prior to the tasting date.
 - Linen sample requests are due two weeks prior to the tasting date.
 - A signed Columbia Club catering contract is required before a tasting can occur.



PREFERRED VENDORS

FLORIST

Enflora
enflora.com
317.913.9300

Lilly Lane Flowers & Events
lillylane.com
317.989.9936

Empty Vase
theemptyvase.com
317.925.8273

JP Parker Flowers
jpparkerco.com
317.624.0500

BAKERY

Heavenly Sweets
heavenlysweetscakes.com
317.770.9399

Classic Cakes
classiccakescarmel.com
317.844.6901

Taylor's Bakery
taylorsbakery.com
317.251.9575

Indy Cakes
indycakes.com
317.840.1562

DJ

Jim Cerone
jimcerone.com
317.845.0749

AMS Entertainment Specialists
amsindiana.com
317.578.3548

EventOne
eventonedj.com
317.757.6926

MUSICIAN / BAND

International Entertainment Bureau
leonardscorp.com
317.926.7566

Blonde Entertainment
blondentertainment.com
317.407.3468

ICE SCULPTURE

Jose & Sons
hernandezicesculptors.com
317.289.0768

AUDIO VISUAL

Markey's Rental & Staging
pricing via catering sales manager

PHOTOGRAPHY

Ian Borgerhoff Photography
ianbphotography.com/#/home
317.522.6626

Erin Hession
erinhessionphotography.com
317.409.1801

Blissful Kiss
blissfullkissphoto.com
317.660.2222

VIDEOGRAPHY

Ian Borgerhoff Videography
ianbphotography.com
317.522.6626

Indy Visual
indyvisual.com
317.598.4336

Vibe Video Productions
vibevideoproductions.com
317.286.7377



PREFERRED VENDORS

EVENT DESIGNER

Indiana Wedding Decorators
indianaweddingdecorators.com
317.590.3166

CORPORATE EVENT PLANNER

Accent Indy
accentindy.com
317.632.8687

TRANSPORTATION

Aadvanced Limousine
317limousines.com
317.761.1201

Yellow Rose Carriages
yellowrosecarriages.net
317.634.3400

Indy Trolley
indytrolley.com
317.776.2121

HAIR/MAKEUP

Studio 2000
studio2000spa.com
317.687.0010

Something Blue Stylists
somethingbluestylists.com
260.463.6391

Salon 139
317.831.9066